

Kootenai-Shoshone Soil and Water Conservation District
7830 Meadowlark Way, Ste. C-1
Coeur d'Alene ID 83815
208.762.4939 x101

“Putting conservation on the ground by promoting stewardship”

Minutes

Date October 14, 2009

District Board Meeting, 6:00 pm

Present

Jody Bieze–Chairman
Isaac Henry–Vice Chairman
Gordon Sanders – Supervisor
John Burton–Supervisor
Fran Hughes–Supervisor
Mark Addy–District Conservationist, NRCS

Absent- (Board members)

Joy Cassidy–Secretary/Treasurer

Meeting called to order by Chairman Bieze at 6:00 p.m.

September Minutes: The Board reviewed the minutes from September. Several amendments were made to the minutes. Based on these agreed-upon amendments, Isaac Henry made a motion to approve the September minutes. Fran Hughes seconded the motion. **Motion carried.**

Financial Report: Financial Report: The Board, without a vote but by consensus, upon the recommendation of Secretary-Treasurer Cassidy, decided to forego a monthly financial report until such time as the QuickBooks financial accounting questions can be answered.

SUMMARY FINANCIAL TABLE

Date	Transaction	Income	Expense	Notes
10.13.09	Deposit	8,750.00		K/S Counties
10.14.09	Internal Revenue Service		2,300.86	Liability Payment
10.14.09	Idaho State Tax Commission		476.00	Payroll Liabilities
10.14.09	Idaho Department of Labor		279.17	Liability Payment
10.14.09	Anderson Brothers		75.00	Audit Meeting/QB
10.14.09	Jody Bieze		41.76	Board Meeting [Pizza]
11.02.09	IASCD		442.89	Jamie Davis/North Fork
11.02.09	Gordon Sanders		15.00	Division 1 Meeting Lunch
11.02.09	Craig Nelson		64.22	Vehicle [Service/Parts]

AGENCY REPORTS

Watershed Overview: Kajsa Eagle Stromberg’s presentation was pushed to the November board meeting.

North Fork Project Update: Jamie Davis is in the process of transitioning the North Fork Project to Craig Nelson. Craig and Jody meet w/ Kajas Stromberg [DEQ] several times to ensure a smooth project transition. Craig Nelson met w/ Jamie Davis several times to review details and documentation. A meeting w/ the landowners is slated to take place some time in November. The meeting is designed to inform the landowners of the project extension and educate/inform them of the process, timeline, and requirements. [The project documentation is extensive and requires a detailed process map to ensure all the activities are defined as well as reviewed by the appropriate individuals.] Department of Water Resources and Army Corp of Engineers must provide permits prior to moving forward on the projects. Isaac Henry suggested that Craig take a closer look at the requirements and timing of the permits. Fran Hughes provided several suggested edits to one of the conversation plans distributed by Jamie Davis. Fran Hughes also asked for Craig Nelson to look into the requirement that the landowner is required to limit the mowing of their riverbank property. John Burton asked what percent of the \$7,000.00 administrative fee did the District receive to date. Jody Bieze will provide the actual administrative reimbursements received by the District by the next board meeting. Craig Nelson is picking up District responsibilities as well as the North Fork Project.

Fish Creek Project Update: Tyson Clyne to provide an overview of the project in December.

Water Jet Stinger: Craig and Fran ran several test holes. The stinger will be held in storage in the District office. Use will be limited to the current project. All other uses/costs will be defined at a later date.

Administrator Position Update: Fran Hughes requested/received samples of job descriptions and postings from KSSWCD, Commission, ISCD, Spokane Conservation District. The board needs to decide if we should define the district position as a part-time person or full-time position, how much should we pay the individual, what should their responsibilities include, etc.

Vacant Board Seat: Ed Pommerening [Shoshone County] introduced himself to the board as a candidate for consideration for the vacant board seat. Fran Hughes made a motion that Ed be elected to the board. John Burton, Isaac Henry, and Gordon Sanders seconded the motion.

Motion carried.

Citizen Comment: Denna Grangaard, an Earth Team Volunteer, offered up her time to the district, as needed and appropriate. Denna suggested the current administrative position be divided into two areas of focus. That is, two part-time people, who bring their individual skill sets together to pursue the strategy and execution of the District.

Fran Hughes made a motion to close the meeting. Isaac Henry seconded the motion. **Motion carried.**

Respectfully Submitted by Jody Bieze, Chairman of the KSSWCD Board of Supervisors