

Kootenai-Shoshone Soil and Water Conservation District
 7830 Meadowlark Way, Ste. C-1
 Coeur d'Alene ID 83815
 208.762.4939 x101

“Putting conservation on the ground by promoting stewardship”

Approved Minutes

Date August 8, 2009

District Board Meeting, 6:00 pm

Present-

Jody Bieze – Chairman
 Isaac Henry – Vice Chairman
 Joy Cassidy – Secretary/Treasurer
 John Burton – Supervisor
 Fran Hughes – Supervisor
 Gordon Sanders – Supervisor
 Mark Addy – District Conservationist, NRCS
 Bob Flagor – District Administrator

Absent- (Board members)

Meeting called to order by Chairman Bieze at 6:05 p.m.

July Minutes: The Board reviewed the minutes from June. Joy moved to approve the minutes as presented; Isaac seconded the motion. **Motion Carried.**

Financial Report: The Board, without a vote but by consensus, upon the recommendation of Secretary-Treasurer Cassidy, decided to forego a monthly financial report until such time as the QuickBooks financial accounting questions can be answered.

SUMMARY FINANCIAL TABLE

Date	Transaction	Income	Expense	Notes
07.06.09	SCC State Allocation	794.95		
07.06.09	OneEighty Networks		\$150.00	FY 2009/2020
07.06.09	Postage		\$88.00	
07.06.09	Robert Flagor – payroll		\$929.07	
07.07.09	Craig Nelson – payroll		\$863.27	
07.08.09	Dominos – Board Meeting		\$49.62	
07.13.09	IASCD Division I	\$21,192.96		
07.13.09	BMP, WQPA, BMP Installation		\$19,189.00	
07.13.09	BMP, WQPA, BMP Installation		\$2,003.96	
07.21.09	Craig Nelson		\$852.82	
07.21.09	Robert Flagor – payroll		\$731.39	
07.23.09	Idaho State Tax Commission		\$607.00	
07.23.09	Internal Revenue Service		\$2,710.27	
07.23.09	Idaho Department of Labor		372.83	
07.23.09	Erica Wright		\$120.00	
07.28.09	Soil Conservation Commission State Alloc	\$5,000.00		

Agency Reports:

Jamie Davis (IASCD): Jamie updated the board on the progress she has made with the North Fork OSC project. Bill Lillibridge [ISCC engineer] will complete designs for DEQ's review within two weeks. Jamie requested the board agree to a modification to the cost rates from a contractor bid approach to rates associated w/a per linear foot. The District held off on final approval of the cost list for the North Fork project.

Jamie Davis (IASCD): Jamie qualified her previous request regarding the purchase of a waterjet stinger. The purchase of the waterjet stinger would be posted against the North Fork budget rather than money expended directly to the District. Fran Hughes recommended that the District contract [Fran Hughes, et al] to build the waterjet stinger. John Burton made a motion that Fran Hughes to purchase the parts of the waterjet stinger and engage Fran's crew to assemble the waterjet stinger. Jamie recommended that the District set aside \$200.00 per year for maintenance. Joy Cassidy seconded the motion. **Motion carried.**

Jamie Davis (IASCD): Jamie Davis requested an extension to the North Fork project due to the uncertainty of the weather as well as permit requirements and commitments by appropriate contractors. The board agreed that Jamie should draft an extension request for their review and sign-off prior to the next board meeting.

Jamie Davis (IASCD): Jamie provided the District w/ formal notice specific to her departure.

Mark Addy (NRCS): Mark Hogen and Bob Flagor will work w/ the contract officers [Joy Cassidy and Issac Henry] to discuss four EQIP/WQPA projects. Mark shared w/ the board the significant issues associated with the enforcement of CRP Management practices as it relates to noxious weeds. NRCS is working w/ landowners [IWM] w/ practice options. Please note: IWM, which is an Integrated Wildlife Management Plans, scouts the fields three times per season to monitor each field. Bob Flagor is working w/ Mark on this project through ACES.

Mark Addy (NRCS): CSP [Conservation Security Program] is now open and NRCS is accepting applications. Application forms and fact sheets are available to landowners who wish to apply. CSP is a self-certification program w/ NRCS to make the appropriate BMP evaluation.

Bob Flagor (KSSWCD): Bob gave a brief update regarding the presentation to the Basin Commission. Bob also mentioned that Kim Erk is on point to build out the booth for the fair booth.

Bob Flagor (KSSWCD): Bob provided an update to the Fish Creek project. Kajsa and Bob planted ~250 golden willows. Additionally, Bob provided an overview of his exchange w/ Tyson re: types of trees and planting dates.

Fran Hughes is officially on point to represent the District specific to land use.

Citizen Comment: Tom Kiser read a statement regarding the standards/rock requirements specific to bank stabilization.

Executive Session: The board discussed District projects as well as the role and responsibilities of the District's administrator.

Motions Carried:

Supervisor Bieze will hold an initial meeting w/ Anderson Brothers re: financial reporting [online versus offline]. Additionally, Supervisor Bieze will request Anderson Brothers to conduct an audit for the 2008-2009 fiscal year. Supervisor Henry moved to approve Anderson Brothers to conduct an audit for FY 2008-2009. Joy Cassidy seconded the motion. **Motion Carried.**

Jamie Davis will draft a request for an extension of the North Fork project. With no further business to discuss, Supervisor Hughes moved to adjourn at 9:45 PM, Supervisor Henry seconded the motion. **Motion Carried.**

Respectfully Submitted by Jody Bieze, Chairman of the KSSWCD Board of Supervisors